

Vacancy

Date: January 14, 2015

The Embassy of the Federal Democratic Republic of Ethiopia invites interested qualified applicants for the following position.

Job Title : **Driver**

Educational Qualification : High school Certificate.

Other Skills : Proficiency both in Japanese and English required
: Strong customer Service Skills.
: Valid Japanese driving license.

Experience : 4 years & above driving experience in Japan.

Main Duties : Give driving service to diplomats and guests for official engagements.
: Makes regular check up of the cars oil, grease, battery, tire pressure, etc
: keeps the Car in good condition by washing and polishing.
: Performs any other similar duties if and when assigned.

Term of Employment : contract for three year with possibility of extension (Three months trail period)

Salary : Negotiable

Note: Interested applicants should submit their CV in English with copy of the original educational documents and supporting documents with in 10 working days from the date of this announcement. For further information please contact the Embassy through the following address.

Embassy of the Federal Democratic Republic of Ethiopia

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Tokyo 108-0074

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Attention: Administration Section

